REGISTRATION ADD FORM

Present completed form to the academic department responsible for the course to be added.

UTK ID# ________________________ TERM/YEAR ________________________

LAST NAME ________________________ EMAIL ________________________

FIRST NAME ________________________ PHONE # ________________________

STUDENT LEVEL
☐ UNDERGRADUATE
☐ GRADUATE

STUDENT PROGRAM/MAJOR ________________________

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Number/Section</th>
<th>Course Title</th>
<th># of Hours</th>
<th>Grading Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>99912</td>
<td>COLG 101/001</td>
<td>EXAMPLE Introduction to College</td>
<td>3</td>
<td>A-F</td>
</tr>
</tbody>
</table>

* To add Business undergraduate courses, please visit Business Undergraduate Programs in 338 Haslam Business Building.

Students: Please explain/list the reason(s) or error message(s) that are preventing you from registering online through MyUTK for this course.

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

SIGNATURES: Instructor or Department Head approval may be required. Check with the academic department for more information.

INSTRUCTOR NAME (Please Print) ________________________

INSTRUCTOR SIGNATURE ________________________

DEPARTMENT HEAD NAME (Please Print) ________________________

DEPARTMENT HEAD SIGNATURE ________________________

Present completed form to the academic department responsible for the course to be added.